

*St. Francis' Primary School
Drummaroad*



*iPad Policy
October 2020*

Date Ratified	
Signature: Chairperson of the Board of Governors	
Signature: Principal	

INTRODUCTION

St Francis' Primary School is committed to using educational technology to improve the learning experiences and achievements of all our pupils. iPad technology provides us with opportunities to inspire and motivate our young people to achieve their full potential and engage them fully in their learning. We believe that the use of an iPad will enhance everyday learning and teaching and in particular will:

- Raise educational attainment
- Create a pupil centred curriculum which will provide engaging pupil centred lessons
- Enable pupils' access to the most up to date educational resources
- Raise levels of engagement, motivation and interaction
- Improve facilitation of different learning styles

PHOTOGRAPHS AND IMAGES (STILL AND MOVING)

- Photographs/Images stored on the iPad will be in accordance with the school's Acceptable Use of Computers, Internet Policy and Use of Images Policy. The school reserves the right to randomly check any iPad for unsuitable content.
- No images or video material taken in school may be uploaded from any device to social networking sites unless specifically asked to do so by a teacher.
- Recording, photographing or filming of classroom teachers is prohibited unless specifically permitted by the class teacher

PUPIL RESPONSIBILITIES:

We expect our pupils to:

- Use iPads in a responsible manner under the supervision of a teacher
- Obey general school rules concerning behaviour and communication that apply to iPad use
- Only use websites or apps you are told to
- Report any unsuitable or inappropriate material immediately.

STAFF RESPONSIBILITIES

We expect our staff to:

- Use the iPad in the classroom to enhance the teaching and learning experiences for their pupils.
- Follow relevant policies and procedures.
- To be role models, display good practice and provide leadership in the use of these devices.

Should a teacher use an iPad to support teaching, he/she agrees to the following:

- Use of the iPad should be considered the same as any other technology tool provided by the school
- To abide by the schools Internet AUP with regard to iPad usage
- You will provide a list of all 'Apps' installed in the device to the ICT Coordinator on demand. You will maintain this list with new purchases.
- To ensure that all apps meet with the requirements of the schools Internet and E Safety AUP.
- To inform the ICT Coordinator of any apps that do not meet said requirements and remove them from your device.
- To seek prior approval from the ICT coordinator before purchasing an app which has a financial cost.
- To ensure that email accounts are not set up on the iPad and are only accessed via My School.
- To use only an account in the name of the school with the school email address for all App purchases.
- To not use the device to store personal documents such as video or audio material other than that which is directly related to your school needs.

- To not install any apps that may be considered only for your own personal use, or could be deemed not suitable for the classroom
- To not install any social media apps.
- Use of the camera only permitted in line with the whole school CPP.
- In the case of loss, theft or other damage occurring outside of school, to repair, replace or make good the iPad to its original state.
- That you will not sync or attach the iPad to your home or personal computer
- You will not remove profiles or restrictions placed on the device
- You will not 'jailbreak' the device
- To not allow any pupil to use the iPad for any purpose except for curricular purpose under a controlled environment in the presence of a member of staff
- To ensure that you do not allow pupils to have access to an iPad you are logged into via the c2k wireless network (as you have enhanced access rights).

This policy will be reviewed annually.

Signed _____

Date _____

Reviewed: April 2020